

# EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

## NOTICE OF MEETING

**Place:** Civic Offices, High Street,  
Epping

**Date:** Wednesday, 8th November,  
2006

**Room:** Council Chamber

**Time:** 7.00 pm

**Democratic Services Officer:**

Gary Woodhall (tel: 01992 564470)  
Email: gwoodhall@eppingforestdc.gov.uk

**Members:**

**District Council Representatives:**

Councillors Mrs A Haigh (Chairman), R Morgan, Mrs C Pond, B Sandler and  
Mrs J H Whitehouse

**Local Council Representatives:**

Clerks and Chairmen/Members of Parish and Town Councils

**County Council Representatives:**

Members for the following wards:

North Weald and Nazeing:

Councillor A Jackson

Loughton Central:

Councillor C Pond

Ongar and Rural:

Councillor G McEwen

Epping and Theydon Bois:

Councillor T Spencer

Buckhurst Hill and Loughton South:

Councillor C Finn

Chigwell and Loughton Broadway:

Councillor M Tomkins

Waltham Abbey:

Councillor Mrs E Webster

---

**PLEASE NOTE THAT THE MEETING WILL COMMENCE AT 7.00PM.**

**A BRIEF LOCAL COUNCILS MEETING WILL FOLLOW TO DISCUSS AND RATIFY THE  
CIF GRANT COMMITTEE'S RECOMMENDATIONS.**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES**

To confirm the minutes of the last meeting of the Committee held on 21 June 2006  
(previously circulated) and matters arising.

**3. DISTRICT, TOWN AND PARISH CHARTER REVIEW**

The District Town and Parish Charter Review has almost finished reviewing and  
updating the District and Local Council Charter. They have asked that an extra Local

Council's Liaisons Committee meeting be set up in December 2006, to consider the final version of the revised Charter and agree it.

The following dates are available:

- 30th November;
- 6th December;
- 11th December; or
- 21st December 2006.

The meeting is asked to choose an appropriate date.

**4. PARISH AND TOWN COUNCIL ELECTIONS 2007**

To consider publicity measures to encourage more local residents to get involved with Parish and Town Councils, including The Forrester and the District Council website. The Essex Association of Local Councils has indicated that limited grant aid may be available for this purpose, for which a combined approach should be considered.

**5. PLANNING SUB-COMMITTEES RESTRUCTURE (Pages 5 - 6)**

To consider the views of the Local Councils, as attached.

**6. EXPANSION OF INDUSTRIAL AND COMMERCIAL USES IN FARM BUILDINGS**

Under Government guidance there has been a series of planning consents for the conversion of agricultural and horticultural buildings to other uses to help farmers, which has resulted in a series of rural industrial sites producing unanticipated traffic volumes on inadequate roads. To consider the approval of a policy of not permitting any further new building to take place at such application sites in the green belt.

**7. PLANNING ENFORCEMENT**

To provide an update on the present position in respect of the number of cases completed and presently outstanding, and possibly the current capacity of the relevant officers.

**8. TENANT PARTICIPATION IN RURAL AREAS (Pages 7 - 12)**

To consider the attached report.

**9. SUMMARY OF THE GREEN ARC PROJECT (Pages 13 - 14)**

To consider the attached report. It is suggested that the committee decide whether they would wish a report, or a detailed presentation, including the likely impacts of the Green Arc on protection of the Green Belt within Epping Forest District, at the next meeting.

**10. WEST ESSEX AREA FORUM - JANUARY MEETING (Pages 15 - 16)**

To note the attached letter.

**11. FIFTY FAVOURITE TREES PROJECT**

**12. ANY OTHER BUSINESS**

To consider any other urgent business.

**13. DATES OF FUTURE MEETINGS**

The next meeting of the Committee is scheduled for 28 March 2007 at 7.00pm in the Council Chamber.